



Rayat Shikshan Sanstha, Satara  
Head Office Samadhi Parisar, Satara.  
[www.rayatshikshan.edu](http://www.rayatshikshan.edu)  
Phone – (02162) 233857/232444/234566  
e-mail: secretary@rayatshikshan.edu

**Appointment of Account and Finance Officer, Agriculture Officer, Estate Officer, Law Officer and Assistant Accountant**

Rayat Shikshan Sanstha, Satara is a premier educational institution in Asia established in the year 1919 by Padmabhushan Dr. Karmaveer Bhaurao Patil. Sanstha is catering education to more than half a million students through its 13000 plus employees and 700 plus branches spread over 15 districts of Maharashtra and one district of Karnataka states of India. Sanstha is recipient of national and state awards for its noble work in education. This huge spread is being managed by its head office, set up at Satara, Maharashtra.

Online applications are invited from eligible candidates for the posts of Accounts and Finance Officer, Agriculture Officer, Estate Officer, Law Officer and Assistant Accountant to be appointed at the head office of Rayat Shikshan Sanstha, Satara.

| Sr. | Designation                         | Educational Qualification   | Experience Required       | Age Limit                      |
|-----|-------------------------------------|---|---------------------------|--------------------------------|
| 1   | <b>Accounts and Finance Officer</b> | <ul style="list-style-type: none"><li>Chartered Accountant/ Cost and Works Accountant with 03-05 years' experience preferable in corporate office, Educational Institutions and having knowledge of taxation, GST, company law. Etc.</li></ul> <p style="text-align: center;"><b>OR</b></p>   | Min.03-05 years           | Up to 60 years                 |
|     |                                     | <ul style="list-style-type: none"><li>Intermediate Chartered Accountant (Inter CA) with 10 years' experience. having knowledge of accounts, accounting software, taxation work experience in corporate or CA firm. experience preferable in corporate office, Educational Institutions and having knowledge of taxations, company law. Etc.</li></ul> | Min.10 years.             |                                |
| 2   | <b>Agriculture Officer</b>          | <ul style="list-style-type: none"><li>Masters of Agriculture/Horticulture.</li></ul> <p style="text-align: center;"><b>OR</b></p>   | Min.05 years              | 30 to 60                       |
|     |                                     | Retired SAO/SDAO from department of Agriculture, Government of Maharashtra  | Min.20 years              | Up to 60 years.                |
| 3   | <b>Estate Officer</b>               | Graduate in Civil Engineering of any approved University.   | 5yrs.                     | 30 to 45yrs.                   |
|     |                                     | ----- OR-----<br>Diploma in Civil Engineering.<br>(With Knowledge of structural design.<br>Experience in the field of civil engineering.  | -----<br>12 yrs.<br>----- | -----<br>30 to 45yrs.<br>----- |

|    |                             |  |                 |                 |
|----|-----------------------------|--|-----------------|-----------------|
|    |                             | Experience in Civil/land matters preferred.<br>-----OR-----<br>Retired Executive Engineer or Deputy Engineer from department of p.w.d. Government of Maharashtra.  | Min. 20 years   | Up to 65years   |
| 4. | <b>Law Officer</b>          | <ul style="list-style-type: none"> <li>Graduate in Law. Knowledge in Service matters is essential. Additional knowledge of Civil, Criminal, Charity Commissioner, is required. Preference will be given to the candidate having work experience in the above-mentioned department. Candidate is expected to have in-depth knowledge of Laws, Act. regarding land and employees working in private schools and university.</li> </ul> | Min. 10 years   | 40 to 60 years  |
| 5. | <b>Assistant Accountant</b> | M.com Specialized in Advanced Accountancy and/or Taxation with 5-10 years' experience <b>OR</b> Inter CA with 5-10 years' experience. Experience in corporate or CA firm will be preferred. Knowledge of accounts, audit and taxation is essential.  | Min. 5-10 years | Up to 50 years. |

**Conditions:**

1. Educational qualifications, experience, pay scales etc. applicable for the post is as per the norms prescribed by Rayat Shikshan Sanstha, Satara.
2. Salary expectations should be mentioned by applicant in the application.
3. Apply online on [www.rayatrecruitment.com](http://www.rayatrecruitment.com) giving full particulars along with, resume, Letter of experience, supportive documents mentioned in resume before **26/04/2022** to the undersigned.
4. Application received after the last date will not be considered.
5. Original documents need to be produced at the time of interview.
6. All rights regarding the appointment process and selection of candidates is reserved with the management of Rayat Shikshan Sanstha, Satara.

Place: Satara

For   
Secretary  
Rayat Shikshan Sanstha, Satara